



**DEPARTMENT OF HUMAN SERVICES OFFICE
OF REHABILITATION SERVICES**
40 Fountain Street ~ Providence, RI 02903
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www.ors.ri.gov

“Helping individuals with disabilities to choose, find and keep employment”

PRE-EMPLOYMENT TRANSITION SERVICES: SUMMER EMPLOYMENT ALLIANCE

I. PURPOSE OF SERVICE:

To provide students who are funded for Extended School Year Services by the LEA with a summer work experience in an integrated competitive employment setting. The program is intended to allow students with significant disabilities to participate in a work experience that reinforces transition goals for employment. The program design includes providing a work experience that happens in conjunction with the LEA Extended School Year Program. These vocational services will be aligned to the students' identified academic and transition goals.

II. PROGRAM ELEMENTS:

At the completion of a 5-week, 20-hour/week work experience, a conference is scheduled with the student and team to review reports and determine next steps for employment/transition planning.

III. EXPECTED OUTCOMES:

1. To learn about necessary job skills.
2. To prepare the student for participation in employment or to be ready for training/higher education.
3. To expose the student to the logistics of getting to and from work, being punctual, and tolerating a work schedule.

IV. STEPS FOR IMPLEMENTATION:

1. ORS discusses referral with student, facilitates a signed Release of Information, completes the Referral Form, and generates an authorization for PRE-ETS SUMMER WORK ALLIANCE (\$1,350.00 for 5 weeks).
2. The CRP accepts the referral, provides services, and provides technical assistance to the LEA to complete report regarding student's work-based learning experience.
3. The LEA schedules a meeting before the start of the school year with the student, (parent if necessary), the CRP, LEA, and the ORS counselor to review the report and identify next steps.
4. The invoice and final report are forwarded to counselor within 2 weeks of completion of program/conference.

V. PRE-EMPLOYMENT TRANSITION SERVICES:

1. Category of Required PRE-ETS Service: Work-Based Learning
2. Service Code: PRE-ETS SUMMER EMPLOYMENT ALLIANCE
3. Fee: \$1,350.00

**PRE-EMPLOYMENT TRANSITION SERVICES
PRE-ETS SUMMER EMPLOYMENT ALLIANCE REPORT**

Agency Name: [Click here to enter text.](#)

Agency Staff: [Click here to enter text.](#)

ORS Counselor: [Click here to enter text.](#)

Authorization #: [Click here to enter text.](#)

Dates of Participation: [Click here to ente.](#)

Final Report Date: [Click here to enter text.](#)

Customer Name: [Click here to enter text.](#)

I. Work Experience(s): [Click here to enter text.](#)

| Work Site Information | | | | | |
|---|---|------------------|---|-------------------|---|
| Job Title/Tasks Performed: Click here to enter text. | | | | | |
| Duration at Site: | Click here to enter text. | Schedule: | Click here to enter text. | O*NET/DOT: | Click here to enter text. |
| Performance Findings | | | | | |
| Quality of Work | Click here to enter text. | | | | |
| Productivity | Click here to enter text. | | | | |
| Rate of Skill Development | Click here to enter text. | | | | |
| Attendance | Participated Click here. out of Click here days | | | | |
| Relationship with Co-Workers | Click here to enter text. | | | | |
| Punctuality | Click here to enter text. | | | | |
| Relationship with Supervisors | Click here to enter text. | | | | |
| Level of Initiative | Click here to enter text. | | | | |
| Job Site Supports | Click here to enter text. | | | | |
| Accommodations Needed | Click here to enter text. | | | | |
| Uses Good Judgment | Click here to enter text. | | | | |
| Comments/Overall Performance | Click here to enter text. | | | | |

II. Transportation:

| | |
|--|---------------------------|
| How did consumer get to worksite? | Click here to enter text. |
| Can consumer independently ride the bus? Training needed? | Click here to enter text. |
| Do they utilize RIDE? Do they have a driver's license or access to a car? | Click here to enter text. |
| Comments | Click here to enter text. |

III. Career Information:

| | |
|---|--|
| What is consumer's stated career goal? Are they interested in pursuing employment in the field they worked in this summer? | Click here to enter text. Click here to enter text. |
| Comments | Click here to enter text. |

IV. Conclusions:

| |
|---------------------------|
| Click here to enter text. |
|---------------------------|

V. Recommendations:

| |
|---------------------------|
| Click here to enter text. |
|---------------------------|

Signature: _____**Date:** _____**Title:** _____**Agency:** _____